

**School's Out!**  
**Ossipee Central School**  
**68 Main Street**  
**Center Ossipee, NH 03814**  
**(603) 539-4589**

Mission Statement

*"To provide a safe, caring and enriching after school environment, which fosters the development of academic and social skills for the students of Ossipee, New Hampshire through family, school and community partnerships."*

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**2022 Request**  
**Additional Clarifying Information**

**1. 20-21 Federal Deferred Revenue**

- Tuition- \$20,894.32
- Inter Governmental Donations- \$14,139.63
- **Total 21-22 Deferred Revenue= \$35,033.95**

**Explanation:** The 20-21 school year posed changes in the delivery and participation levels for the School's Out! Program services offered at Ossipee Central School. Due to the COVID-19 pandemic and restrictions to allowable "in person" activities, approximately 7 months of programming was offered remotely. Due to the remote nature of programs and activities, enrollment was significantly lower than average. No fees were charged for remote activities. Staff recruitment was extremely low and the program had only 6 staff members for a majority of the school year. Transportation (late buses) were not needed during remote programming. Due to these variables in the budgeted services vs. the delivered services there was an increase in deferred revenue included in the 2021-22 program budget. The deferred revenue was a result of lower staff and transportation expenses for 20-21.

In budgeting for the 21-22 school year and the funding request to the Town of Ossipee, we factored in school wide free lunch status for all participants. The maximum anticipated amount of tuition for 21-22 is \$15,312.50 (likely much lower due to the sliding scale fees in place which provides a 50% discount for each additional child), this is \$21,402.97 less than budgeted. The deferred revenue will assist with gaps in funding from tuition this year. Additionally, we needed to budget for a second bus (driver and mileage) due to health and safety restrictions, totaling an \$8,526.69 increase in transportation costs for the school year. These expenses total \$29,929.66, leaving \$5,104.29 to assist with associated sliding scale discounts to families with multiple children. The deferred revenue is higher this year than average due to impacts of the pandemic.

**2. Nita M. Lowey 21<sup>st</sup> CCLC Grantee Guidance 2021-22**

- Document included for reference regarding required federal programs, activities, services, basic job descriptions, requirement of full time director, etc....

**3. Administrative Expenses, Annual Program Budget- Information/Reference**

- The Better Business Bureau recommends a ratio of less than 35% administrative costs for non-profits. Based on the 2021-22 program budget, the School's Out! administrative costs total 37% (\$81,853.96 / \$223,985.53). The budget only reflects actual costs and does not include in-kind services (over \$100,000 annually). If we were to factor in in-kind costs to the total budget to assess true administrative costs the total would be 25% or less (\$81,853.96/\$323,985.53). The administrative costs for the School's Out! Program are reasonable, required and necessary.

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- Utilizing the Wallace Foundation Out of School Time Cost Calculator, based on a median cost budget, the School's Out! Program total budget estimate (school year and summer) is \$231,300.81.
- The School's Out! 21-22 Program budget (school year and summer) totals \$223,985.53 (less than the median) and the budget includes increases this year specific to Covid-19 that may not be necessary in future years.
- In relation to the annual budget amount as compared to other community programs; we are required to budget for and staff our program with educators; certified teachers and paraprofessionals for many of our programs. This creates a higher budget for staffing, but also delivers more specific services and outcomes as related to our goals and the requirements of the 21<sup>st</sup> CCLC grant.

**4. Grant writing, funding requests, community collaborations, in-kind management**

- The list of grants received by the School's Out! Program is listed in the program registration packet provided in the application package. In addition to the 5 year 21<sup>st</sup> CCLC grant application, additional funding requests are prepared and submitted annually or as allowable/appropriate based on services:
  - **Wolfeboro Fund**
  - **Lemaire Family Fund**
  - **Carr Family Fund**
  - **Sanbornville Episcopal Church- Episcogolf Grant**
  - **NH Electric Co-op Foundation**
  - **National School Lunch Program**
  - **Others based on opportunity/need**

In addition to the preparation (and evaluation/reporting) of grant/funding requests. Each year proposals are submitted to various organizations for supplies, curriculum, no/low cost programming and educational events. We have utilized resources through the following organizations to supplement our (and the Ossipee Recreation Department Summer Program) programs this year:

- Clif Summer Readers Program (Storytelling event and free books)
- NH Children's Museum STEM (curriculum and supplies)
- Crazy 8's Math Club (curriculum and supplies)

Developing and maintaining community partnerships and collaborations to enhance the utilization of community resources and provide the best services possible to the community is also a focus of the program director. These partnerships and shared resources maximize the impact on the community while preventing duplication of services. Some of our partner organizations include:

- Ossipee Recreation Department
- Ossipee Crossings Childcare Center
- UNH Cooperative Extension
- Center Ossipee Fire Department
- Center Ossipee Police Department
- Local non-profit organizations (varies)
- Local businesses (varies)