

**NEW HAMPSHIRE STATE DEPARTMENT OF EDUCATION**  
**21<sup>ST</sup> CENTURY COMMUNITY LEARNING CENTER: 2018-2019 Renewability Cover Page**

| Name of Eligible School(s)    | Grades Served | Youth Attendees |            |
|-------------------------------|---------------|-----------------|------------|
|                               |               | Per Day         | Per Year   |
| <u>Ossipee Central School</u> | <u>1-6</u>    | <u>50</u>       | <u>190</u> |
|                               |               |                 |            |
|                               |               |                 |            |
|                               |               |                 |            |
|                               |               |                 |            |
|                               |               |                 |            |
| <b>Total:</b>                 |               | <b>50</b>       | <b>190</b> |

District Co-Applicant\* (required): Governor Wentworth Regional School District

Community/Faith Based Co-Applicant(s)\* (required): Ossipee Recreation Department

Fiscal Agent: Governor Wentworth Regional School District DUNS #: 193545027

|                         |  |
|-------------------------|--|
| Grant Contact Person:   | <u>Jennifer Berkowitz, Program Director</u>                          |
| Address:                | <u>School's Out! Program, Ossipee Central School, 68 Main Street</u> |
| Town, State & Zip Code: | <u>Center Ossipee, NH 03814</u>                                      |
| Telephone:              | <u>(603) 539 - 4589</u>  |

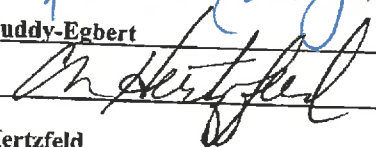
Email Address: jberkowitz@govwentworth.k12.nh.us

Superintendent's Email Address: kcuddy-egbert@govwentworth.k12.nh.us

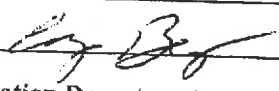
*The undersigned authorized executive officer submits this proposal on behalf of the applicant agency, attests to the appropriateness and accuracy of the information contained therein, and certifies that this proposal will comply with all relevant requirements of the state and federal laws and regulations. In addition, funds obtained through this source will be used solely to support the purpose, goals and objectives as stated herein. The following signatures are required.*

Superintendent's Signature:  Date 4/3/18

Name (typed): Kathleen Cuddy-Egbert

Principal(s) Signature(s):  Date 4/3/18

Name (typed): Elizabeth Hertzfeld

Chief Executive Officer(s) Signature(s):  Date 4/3/18

Name (typed): Craig Brady, Ossipee Recreation Department

# School's Out! Program

## 2018-2019 21st CCLC Proposed Budget

If re-applicant, indicate original award: \$86,125.00

| Expense                             | Description   | Proposed 21CCLC | Fees                   | In-Kind Contributions | Other Revenue Sources | Total Cost    |
|-------------------------------------|---|-----------------|------------------------|-----------------------|-----------------------|---------------|
| Staff Salaries (Subtotal)           |   | \$ 32,603.85    | \$ 17,424.99           | \$ 30,817.96          | \$ 65,080.88          | \$ 145,927.68 |
| Program Director                    | \$221 per diem x 200 days                             | \$ 32,603.85    | \$ 4,189.89            |                       | \$ 7,564.26           |               |
| Site Director                       | \$88.88 per diem x 188 days                           |                 | \$ 2,716.80            |                       | \$ 13,992.64          |               |
| Other                               | Program staff, receptionist, transportation           |                 | \$ 10,518.30           | \$ 30,817.96          | \$ 43,523.98          |               |
| Payroll Taxes & Benefits (Subtotal) |   | \$ 53,521.15    | \$ -                   | \$ -                  | \$ 870.84             | \$ 54,391.99  |
| FICA                                | \$115,109.72 x .0765                                  | \$ 8,675.48     |                        |                       | \$ 130.41             |               |
| Retirement                          | (Prof) \$61,998 x 1736 / (Support)\$31,331.56 x .1138 | \$ 14,252.00    |                        |                       | \$ 76.38              |               |
| Workers Comp                        | \$64,433.46 x .008                                    | \$ 515.47       |                        |                       | \$ 13.79              |               |
| Unemployment Compensation           | \$100/each x 3  | \$ 300.00       |                        |                       |                       |               |
| Health Insurance                    | Family Plan   | \$ 28,272.10    |                        |                       | \$ 650.26             |               |
| Dental Insurance                    | Family Plan   | \$ 1,466.50     |                        |                       |                       |               |
| Life Insurance                      | 1 person  | \$ 39.60        |                        |                       |                       |               |
| Subcontracts (Subtotal)             |   | \$ -            | \$ -                   | \$ 16,061.46          | \$ 175.00             | \$ 16,236.46  |
| Web Hosting Basic Fee               | schoolsoutprogram.org                                 |                 |                        | \$ 16,061.46          | \$ 175.00             |               |
| Professional Development (Subtotal) |   | \$ -            | \$ 2,742.30            | \$ -                  | \$ 2,751.30           | \$ 5,493.60   |
| Required Conferences                | 3 @ \$1,000 each                                      |                 | \$ 2,262.30            |                       | \$ 737.70             |               |
| Mileage Reimbursement               | Required meetings                                     |                 |                        |                       | \$ 813.60             |               |
| Staff Orientation / Trainings       | 6@ \$20 x 4 hrs / 20@ \$15 x 4 hrs                    |                 | \$ 480.00              |                       | \$ 1,200.00           |               |
| Supplies (Subtotal)                 |   | \$ -            | \$ -                   | \$ 4,200.00           | \$ 3,900.00           | \$ 8,100.00   |
| Snacks/Food                         | USDA Grant  |                 |                        | \$ 4,200.00           |                       |               |
| Events                              | Family Food & Fun Nights                              |                 |                        |                       | \$ 600.00             |               |
| Postage                             | Mailings  |                 |                        |                       | \$ 300.00             |               |
| Program Supplies                    | Enrichment/ office supplies                           |                 |                        |                       | \$ 3,000.00           |               |
| Evaluation (Subtotal)               |   | \$ -            | \$ -                   | \$ -                  | \$ 500.00             | \$ 500.00     |
| State Web-Based Data Collection     | Cayen   |                 |                        |                       | \$ 500.00             |               |
| Transportation (Subtotal)           |   | \$ -            | \$ -                   | \$ 11,996.49          | \$ 5,592.00           | \$ 17,588.49  |
| Late Bus Mileage                    | \$.80/mile x 5,340                                    |                 |                        | \$ 11,996.49          | \$ 5,592.00           |               |
| Equipment (Subtotal)                |   | \$ -            | \$ -                   | \$ -                  | \$ -                  | \$ -          |
| Insert Equipment                    |   |                 |                        |                       |                       |               |
| Indirect Cost                       |   |                 |                        | \$ 86,941.98          |                       | \$ 86,941.98  |
| Extended Programs                   | Summer events & scholarships                          |                 |                        | \$ 5,000.00           | \$ 5,000.00           | \$ 5,000.00   |
| Total                               |   | \$ 86,125.00    | \$ 20,167.29           | \$ 150,017.89         | \$ 83,870.02          | \$ 340,180.20 |
|                                     |   |                 | Total # Youth Per Day  |                       | 50.00                 | \$ 6,803.60   |
|                                     |   |                 | Total # Youth Per Year |                       | 190.00                | \$ 35.81      |

Jen Berkowitz  
COPY  
mailed to NHDOE 3/14



Frank Edelblut  
Commissioner

Christine M. Brennan  
Deputy Commissioner

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF EDUCATION  
101 Pleasant Street  
Concord, N.H. 03301  
TEL. (603) 271-3495  
FAX (603) 271-1953

**21<sup>st</sup> Century Community Learning Center Assurances**

**School District Served: Governor Wentworth Regional**

**Fiscal Agent DUNS #: 193545027**

1. The program was developed, and will be carried out, in active collaboration between the identified community partner(s) and the schools the students attend, including private schools. 4203 (a) (4)
2. The funds will be used to increase the level of State, local, and other non-Federal funds that would, in the absence of funds under this part, be made available for programs and activities authorized under this program and in no case supplant Federal, State, local, or non-Federal funds. 4203 (a) (2)
3. The Program will:
  - Take place in a safe and easily accessible facility. 4203 (a) (2)
  - Submit timely performance reports that describe project activities, accomplishments, and outcomes. 4203 (a) (2)
  - Keep accurate and timely records on a state approved web-based data collection system. 4203 (a) (2)
  - Participate in evaluation studies conducted by the New Hampshire State Department of Education. 4203 (a) (2)
  - Send a representative(s) to Technical Assistance Workshops and Grantee Meetings. 4203 (a) (2) & 4203 (a) (4)
  - Send a representative team, always including the program director, to one state conference as scheduled by the New Hampshire State Department of Education. 4203 (a) (2)

Kathleen Cuddy-Egbert, Superintendent of Schools  
Printed Name & Title of Authorized Personnel (Superintendent)

3/16/18  
Date

\_\_\_\_\_

School's Out!  
Ossipee Central School  
68 Main Street Center Ossipee, NH 03814  
(603) 539-4589  
[jberkowitz@govwentworth.k12.nh.us](mailto:jberkowitz@govwentworth.k12.nh.us)

MEMORANDUM OF UNDERSTANDING

July 1, 2018 – June 30, 2019

The School's Out! Program and **Ossipee Central School** have agreed to continue their partnership on behalf of the children and families in Ossipee, New Hampshire.

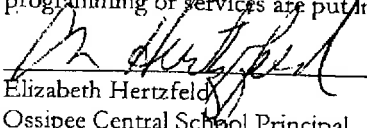
Through this partnership both parties have agreed to work together to successfully operate after school, evening and summer programs. The programming goal will be to provide a wide range of affordable educational and enrichment activities, transportation services and scholarships for youth and families living in Ossipee. The partners will be as flexible as possible to accommodate any special needs or changes as they may arise.

Ossipee Central School will provide office and program space for the School's Out! Program, access to school equipment and some supplies. Ossipee Central School agrees to share pertinent student data with the School's Out! Program for evaluation purposes. The school administrators and staff members will assist with program advocacy efforts within the school and community and help to recruit program participants, identify at-risk youth, plan for program sustainability and ensure that programs offered through the afterschool program are linked to school-day lessons and academic goals identified by the Governor Wentworth Regional School District.

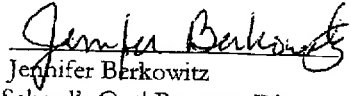
The School's Out! Program agrees to provide high quality afterschool activities including, a daily snack program, homework clubs and a wide variety of enrichment activities which promote academic and social growth for program participants. The School's Out! Program will also provide support to Ossipee Central School, Ossipee Recreation Department and Ossipee Crossings Childcare Center summer programs through scholarships for low-income families, collaborative educational events and technical assistance in linking summer activities to academics. The School's Out! Program will organize Family, Food and Fun Nights, parent workshops and other literacy events throughout the school year in partnership with school and community partners. These events will be designed to promote family literacy, community building, opportunities for relationship development between families and school staff and provide fun, educational family enrichment activities.

The Ossipee Central School Principal, will serve on the School's Out! Leadership Team and the Ossipee After School Consortium Advisory Board. This agreement is contingent upon the School's Out! Program receiving the appropriate level of 21<sup>st</sup> Century Community Learning Centers Funding.

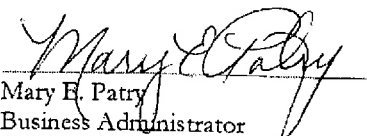
After having read this Memorandum of Understanding, both parties agree to the statements above and agree to be open and honest in all dealings through this partnership. Any changes in services or expectations will be clearly stated and agreed upon by both parties before any changes in programming or services are put into place.

  
Elizabeth Hertzfeld  
Ossipee Central School Principal

3/29/18  
Date

  
Jennifer Berkowitz  
School's Out! Program Director

4/2/18  
Date

  
Mary E. Patry  
Business Administrator

4/3/18  
Date

School's Out!  
Ossipee Central School  
68 Main Street Center Ossipee, NH 03814  
(603) 539-4589  
jberkowitz@govwentworth.k12.nh.us

MEMORANDUM OF UNDERSTANDING

July 1, 2018 – June 30, 2019

The School's Out! Program and Ossipee Recreation Department have agreed to continue their partnership on behalf of the children and families in Ossipee, New Hampshire.

Through this partnership both parties have agreed to collaborate with one another regarding programs offered and space needed within the Ossipee Central School and Ossipee Town Hall to successfully run after school, evening and summer programs. The parties will make every effort to offer programs that are not competitive. The programming goal is to offer a wide range of activities for youth and families living in Ossipee to enrich and educate participants. The parties have also agreed to collaborate to design and implement professional development for both organizations. The partners will be as flexible as possible to accommodate any special needs or changes as they arise.

The School's Out! Program will provide support to Ossipee Recreation Department's summer program in order to increase the educational value of the existing program and increase program capacity in order to serve additional children. The School's Out! Program will provide technical assistance to help link summer activities to academics, scholarships for low-income students to participate in daily before-school and recreation programs and collaborative educational events. This support will be provided annually based on annual evaluations and needs of children and families in the community of Ossipee, New Hampshire.

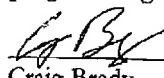
The Recreation Department agrees to provide high-quality summer recreation activities that promote social skill development, link to academics and follow 21<sup>st</sup> Century Community Learning Centers ratio guidelines of 1 staff member to 12-18 participants. Additionally, the Recreation Department agrees to adhere to FERPA and PPRA regulations.

Craig Brady, or designee, the Ossipee Recreation Department Director will serve on the Ossipee After School Consortium Advisory Board and assist in the development of community and family events offered with support from the Board.

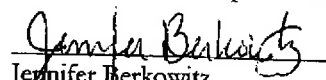
Additionally, the School's Out! snack program, homework club and late buses at Ossipee Central School will be available for students who participate in Ossipee Recreation Department activities.

This agreement is contingent upon the School's Out! Program receiving the appropriate level of 21<sup>st</sup> Century Community Learning Centers Funding.

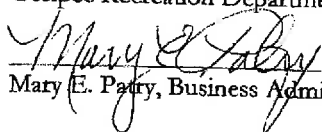
After having read this Memorandum of Understanding, both parties agree to the statements above and agree to be open and honest in all dealings through this partnership. Any changes in services or expectations will be clearly stated and agreed upon by both parties before any changes in programming or services are put into place. This M.O.U will be reviewed and updated annually.

  
\_\_\_\_\_  
Craig Brady  
Ossipee Recreation Department Director

3/30/18  
Date

  
\_\_\_\_\_  
Jennifer Berkowitz  
School's Out! Program Director

4/2/18  
Date

  
\_\_\_\_\_  
Mary E. Parry, Business Administrator

4/3/18  
Date

School's Out!  
Ossipee Central School  
68 Main Street Center Ossipee, NH 03814  
(603) 539-4589

MEMORANDUM OF UNDERSTANDING

July 1, 2018 – June 30, 2019

The School's Out! Program at Ossipee Central School and Ossipee Crossings Childcare Center have agreed to continue their partnership on behalf of the children and families in Ossipee, New Hampshire.

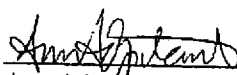
Through this partnership both parties have agreed to collaborate with one another regarding programs offered through each organization. The parties will make every effort to offer programs that are not competitive. The programming goal will be to offer a wide range of activities for youth and families living in Ossipee to enrich and educate participants. The parties have also agreed to collaborate to design and implement professional development for both organizations. The partners will be as flexible as possible to accommodate any special needs or changes as they may arise.


The School's Out! Program will provide support to Ossipee Crossings Childcare Center's summer program in order to increase the educational value of the existing program and increase program capacity in order to serve additional children. The School's Out! Program will provide scholarships for low-income students to participate in daily before-school and recreation programs from 6:30-9am at Ossipee Crossing Childcare Center. This support will be provided annually based on annual evaluations and the needs of children and families in the community of Ossipee, New Hampshire.

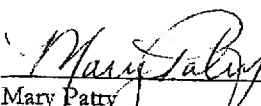
Ossipee Crossings Childcare Center agrees to provide before-school and recreation activities that promote social skill and character development, link to academics and follow State of NH Childcare licensing guidelines of 1 staff member to 15 participants. The Childcare Center has agreed to adhere to FERPA and PPRa regulations. Ann Adjutant, the Ossipee Crossings Childcare Center Director and/or Donna Sargent, the Ossipee Concerned Citizens Executive Director will serve on the Ossipee After School Consortium Advisory Board.

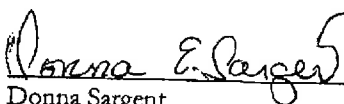
This agreement is contingent upon the School's Out! Program receiving the appropriate level of 21<sup>st</sup> Century Community Learning Centers Funding.

After having read this Memorandum of Understanding, both parties agree to the statements above and agree to be open and honest in all dealings through this partnership. Any changes in services or expectations will be clearly stated and agreed upon by both parties before any changes in programming or services are put into place. This M.O.U will be reviewed and updated annually.

  
Ann Adjutant  
Ossipee Crossings Childcare Center Director  
4-3-18  
Date

  
Jennifer Berkowitz  
School's Out! Program Director  
4/2/18  
Date

  
Mary Patry  
Business Administrator  
4/3/18  
Date

  
Donna Sargent  
Ossipee Concerned Citizens  
Executive Director  
04-03-18  
Date

**1. PROGRAM SUMMARY**

**Community description**

Ossipee encompasses 72.1 square miles, slightly larger than Concord, and extends 18 miles from the south to north. The town of 4,345 (2010 US Census estimate) has 5 villages with limited shopping and business areas. There is no public transportation. Mountains and lakes add to the separateness of the villages. The following factors place our students at risk of educational failure:

|   |                    |
|---|--------------------|
| <b>Individuals living in poverty (2010 Census)</b>  | <b>17.8%</b>       |
| <b>Families with related children under 18 years living below the poverty level (2010 Census)</b> | <b>28.9%</b>       |
| <b>Students receiving Title 1 services (2017-2018)</b>  | <b>100%</b>        |
| <b>Students receiving free or reduced lunch (2017-2018) NH DOE</b>                                | <b>58.3%</b>       |
| <b>Students qualifying for special education services, 65/261 (March, 2018)</b>                   | <b>25%</b>         |
| <b>Adults over the age of 25 without a high school diploma (2010 Census)</b>                      | <b>12%</b>         |
| <b>Households receiving food stamps/SNAP benefits, (2010 Census)</b>                              | <b>10.9%</b>       |
| <b>Town unemployment rate, (2010 Census)</b>  | <b>10%</b>         |
| <b>3<sup>rd</sup> Grade Students Scoring Below Proficient on the NECAP 2016-2017:</b>             |                    |
|   | <b>Math 55%</b>    |
|   | <b>Reading 76%</b> |
| <b>Homeless students attending Ossipee Central School: 22/302 (March, 2018)</b>                   | <b>8%</b>          |

Ossipee Central School is part of the Governor Wentworth Regional School District. The PK-6 elementary school with a population of 302 students serves all of the villages of Ossipee.

**Program Description**

The daily afterschool program begins with a healthy snack following school dismissal. Homework Clubs are provided at each grade level (Monday through Thursday). Certified teachers, tutors, mentors, and volunteers provide academic and organizational support. *Research states that this type of support has proved effective in increasing student achievement (Warren & Yost, 2001).* Enrichment activities are designed based on data from parent, student, and teacher surveys, informal discussions and interviews. Students choose from five enrichment clubs per day and participate for 9 weeks.

The school district is moving to trimesters beginning in the 2018-19 school year, our enrichment programs will move to 12 week trimester programs at that time as well. Enrichment clubs are offered in the following content areas: arts/culture, science, math, reading/literacy, technology, health/fitness, service learning, leadership, and social development. The enrichment offerings are scheduled to provide a wide variety of choice for students in grades 1-6 on a daily basis.

Enrichment program curriculum is designed based on student academic needs across the grade levels served. Programs incorporate activities that reinforce school day lessons and align with the Common Core Standards. The activities provide sequenced and skill-based lessons that are presented in a fun, dynamic manner. *"In programs implementing high levels of skill-oriented activities, participating students reported more positive experiences and attitudes towards learning."* (Policy Studies Associates, Inc., 2012) Youth development is included through student leadership activities that encourage teamwork, communication and the development of social skills.

The current program activities will be sustained through a variety of funding sources; federal grants, town funds, charitable foundations, private donors, fees, and fundraisers. We are looking at making a few changes to our snack program to focus on manners, student leadership, and create a more "family-style" atmosphere. Our homework clubs will be modified, as needed, based on district homework policies. If necessary we will provide grade level games and activities to practice and reinforce key skills for students who do not have homework assignments. We will incorporate additional professional development opportunities and mentors for newly hired staff. We will also develop a more detailed "new staff" orientation to maintain current program quality, consistency and a positive learning environment during the after school hours. Our advisory board is considering raising tuition fees slightly in the coming school year as well as increasing staff stipends to align with current school district rates. This will be decided at our meeting in May, 2018.

## **2. PROGRAM DESIGN**



### **Program Activities**

The grant funds will be utilized to continue to offer a daily afterschool program at Ossipee Central School and provide late buses that are accessible by participants attending approved community programs. The grant funds will also provide opportunities for the consortium of community programs to work cooperatively to address community barriers and work collaboratively with summer programs to increase participation and the overall academic content of programs.

The School's Out! Program provides a daily after-school program for Ossipee children in 1<sup>st</sup> – 6<sup>th</sup> grade. The program operates out of the Ossipee Central School throughout the school year from 3:10-5:30pm. Approximately 50 students attend the program daily and 190 students annually.

### **Enrichment Activities**

Enrichment activities vary each quarter. *Regular activities* that are always offered include: OCS Drill Team, Sports & Games with Ossipee Police Department, Beginner Lego Club, Advanced Lego Club, Rock Climbing, Cooking Club, CATCH Kids with Ossipee Police Department, Zumba. *Seasonal activities* that are offered during certain quarters include: Sew Sleepy Club, Garden Club, Garden Fresh Cooking, Walking Club, Artworks and Works of Art, Glee Club, Outdoor Explorers. *Additional activities* that have been offered based on student interest, linking with the school day or special opportunities include: Speed Stacking, Ukulele, Treasure Hunters, CSI Club, Art Club, Playground Games, Music Club, Coin Collecting, International Cooking, Fun-Games and Problem Solving, Tech Time, Nail Art, and Bugs, Bugs, Bugs. We are always working to offer new and interesting programs for our participants.

### **Link to School Day**

The Program Director, supported by the Leadership Team, assists staff in linking specific homework club and enrichment programs to areas of student need. Needs are identified through on-going assessment of student achievement levels. The Program Director works with program

staff to reinforce key educational concepts identified through assessment of the activities. The specific activities are designed to meet program goals and address contextual factors. Enrichment leaders are required to complete an activity planning template which describes the proposed activity and how lessons will incorporate academics, social skill development, youth voice and leadership, skill-based learning and address individual learning styles. *The program design follows recommendations for effective programming based on extensive research analysis (U.S. Dept. Of Education, 2000).*

In order to link to the school day and support the needs of children who are academically disadvantaged and/or limited English proficient, afterschool programming reinforces school programming, utilizing components of Individualized Education Plans, 504 plans, or Plans for Success (a tool used in the Governor Wentworth Regional School District to indicate accommodations/modifications that help students succeed in school). Afterschool staff members are provided training and support from professional educators to guarantee that quality programming is accessible to all students.

### **Family Literacy**

#### Family, Food and Fun Night

The Program Director, in cooperation with Ossipee Central School, Title I, UNH Cooperative Extension, Ossipee Recreation Department, Ossipee Parent Teacher Organization, and other community programs organizes and promotes literacy and math programs for families. Family, Food and Fun Night is offered each fall. The event runs from 5:15-7:15pm and includes a free meal followed by interactive activities between parents and their children. The activities are designed to meet specific learning goals (i.e.: provide educational activities that can be easily practiced and enjoyed at home) and to help families develop confidence, social networks and skills necessary to support their children in receiving an age-appropriate education to support success in

school and life experiences. We have offered Family, Food and Fun Nights since 2003. These events are well attended by families and supported by the community.

### **Youth Voice**

In order to provide students with a strong voice in the program, each quarter School's Out! participants are provided with the opportunity to "design a club" by completing a submission prior to the start of a new quarter. The Program Director frequently meets with students during club time to discuss student satisfaction with programs and gather ideas for new programs. Staff members provide students with daily opportunities to guide programming in the short and long term. Student input is valued and utilized in program design. *Providing students with opportunities to have a voice in the 21<sup>st</sup> CCLC program by taking on leadership roles and age-appropriate responsibilities for specific tasks can foster a positive program environment and a sense of student ownership in the program. (Policy Studies Associates, Inc., 2012)*

### **Parent Input**

Parent satisfaction surveys are distributed annually. These surveys are distributed to parents of participants and non-participants and provide an opportunity to share comments and ideas for future programming. Parents are invited to participate on the advisory council. Informal parent input occurs at program dismissal and family events. These interactions create an atmosphere that continuously improves and influences programs and services.

### **Summer/Vacation Programs**

Summer programs are offered daily from 8:30am – 5pm throughout the summer in partnership with Ossipee Recreation Department, Ossipee Crossings Childcare Center and the Ossipee Central School Title I Program. The School's Out! Program provides scholarships for children to participate in Ossipee Crossings Childcare Center's before-school and summer program as well as the Ossipee Recreation Department summer program. The School's Out! Program also sponsors a variety of collaborative events in the summer to increase the educational link during the

summer and create a sense of community across the programs. Ossipee Recreation Department and Ossipee Crossings Childcare Center also offer school vacation week programs that are safe, affordable and engaging for students.

The goals, elements and outcomes of the School's Out! Program have been developed with an outside evaluator and are based on the results of a variety of data sources to address the needs of the students and families of Ossipee Central School.

|   |  |
|---|--|
| <b>ELEMENT: Academic Achievement</b>  |  |
| <b>Goal: Increase academic achievement in Math and Literacy</b>   |  |
| <p><b>Contextual Factors:</b></p> <ul style="list-style-type: none"> <li>• 17.8% of individuals live in poverty; 28.9% of families with children under age 18 live in poverty.</li> <li>• 63.5% of students receive free or reduced lunch.</li> <li>• 30% of students qualify for special education services.</li> <li>• 31% of 3<sup>rd</sup> grade students scored below proficient in Math on the NECAP 2012-2013. 19% of 3<sup>rd</sup> grade students scored below proficient in Reading on the NECAP in 2012-2013.</li> <li>• 7% of students attending Ossipee Central School were homeless in 2013.</li> <li>• Limited access to transportation.</li> <li>• Unstructured, unsupervised afterschool time, limited access to afterschool programming.</li> </ul> | <p><b>Program Elements:</b></p> <ul style="list-style-type: none"> <li>• As part of the Ossipee After-School Consortium, collaborate with Ossipee Recreation Department, Ossipee Crossings Childcare Center, and Ossipee Central School and others to offer a snack advisory program, homework club, and late bus transportation to all consortium participants.</li> <li>• Provide age-appropriate afterschool programming that includes Homework Club staffed by teachers, tutors, mentors and volunteers to provide academic and organizational support.</li> <li>• Provide age-appropriate enrichment clubs that align with school day and Common Core Standards each day focusing on arts/culture, science, math, reading/literacy, technology, health/fitness, service learning, leadership, and social development.</li> <li>• Operate a sliding scale fee system and provide scholarships for students.</li> <li>• Partner with community resources and community members to offer enrichment programming.</li> <li>• Meet regularly with school staff and administration to align programming to support the school day and address concerns for individual participants.</li> <li>• Collect input from students, parents, and teachers about programming.</li> <li>• Offer Family, Food, and Fun nights twice a year.</li> <li>• Support summer programming by offering scholarships and coordinating two summer learning events (science and literacy).</li> <li>• Provide regular professional development opportunities for staff.</li> </ul> |

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| <p><b><u>Short Term Outcome(s):</u></b></p> <ul style="list-style-type: none"> <li>• 75% of regular participants turn their homework in on time, when improvement is needed [DOE Teacher Survey]</li> <li>• 75% of regular participants complete homework to teacher satisfaction, when improvement is needed [DOE Teacher Survey]</li> <li>• At least 25% of program families will participate in literacy and educational/family fun night programs [Attendance Records]</li> <li>• 75% of parents report that their children have a better attitude toward school as a result of participating in the program [Parent Survey-Program]</li> </ul> |
| <p><b><u>Long Term Outcome (s):</u></b></p> <ul style="list-style-type: none"> <li>• 75% of regular participants improve in academic achievement, when improvement is needed [DOE Teacher Survey]</li> <li>• At least 70% of participants in family fun nights report that they learned [how to support their children in literacy/math at the event] [Parent Survey-Program]</li> <li>• 60% of regular participants achieve or exceed "typical growth" in NWEA math test scores in one year</li> <li>• 60% of regular participants achieve or exceed "typical growth" in NWEA reading test scores in one year</li> </ul>                           |

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| <p><b>ELEMENT: Social-Emotional Development</b></p>  |  |
| <p><b>Goal: Improve social skills</b></p>  |  |
| <p><b><u>Contextual Factors:</u></b></p> <ul style="list-style-type: none"> <li>• 17.8% of individuals live in poverty; 28.9% of families with children under age 18 live in poverty.</li> <li>• 63.5% of students receive free or reduced lunch.</li> <li>• Social isolation and limited cultural opportunities for students.</li> <li>• Diverse social mores and expectations</li> </ul> | <p><b><u>Program Elements:</u></b></p> <ul style="list-style-type: none"> <li>• As part of the Ossipee After-School Consortium, collaborate with Ossipee Recreation Department, Ossipee Crossings Childcare Center, and Ossipee Central School and others to offer a snack advisory program, homework club, and late bus transportation to all consortium participants.</li> <li>• Provide age-appropriate enrichment clubs and programs that encourage a healthy lifestyle, positive relationships, and overall wellness.</li> <li>• Provide students with opportunities to engage in collaboration and develop problem-solving and leadership skills through community service projects and group project work.</li> <li>• All students are given opportunities to take on leadership roles.</li> <li>• Engage program participants from middle and high school as mentors in the program.</li> <li>• Operate a sliding scale fee system and provide scholarships for students.</li> <li>• Partner with community resources and community members to offer enrichment programming.</li> <li>• Provide professional development in the area of youth voice and youth leadership.</li> </ul> |
| <p><b><u>Short Term Outcome(s):</u></b></p>  |  |

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| <ul style="list-style-type: none"> <li>• 65% of regular participants improved their participation in class, when improvement is needed [DOE Teacher Survey]</li> <li>• At least 75% of program participants will report that they feel good about themselves [3<sup>rd</sup>-6<sup>th</sup> Grade Student Survey-Program]</li> <li>• 75% of program participants report that they have opportunities to be a leader in activities at the program [DOE Youth Survey]</li> </ul>      |
| <p><b><u>Long Term Outcome (s):</u></b></p> <ul style="list-style-type: none"> <li>• 70% of regular participants improved in getting along well with others, when improvement was needed [DOE Teacher Survey]</li> <li>• 55% of regular participants improved their behavior in class, when improvement is needed [DOE Teacher Survey]</li> <li>• 80% of parents report that participation in the program has improved their child's self-esteem [Parent Survey-Program]</li> </ul> |

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| <p><b>ELEMENT: Program Development</b></p>  |  |
| <p><b>Goal: Increase afterschool opportunities</b></p>  |  |
| <p><b><u>Contextual Factors:</u></b></p> <ul style="list-style-type: none"> <li>• Isolated, rural community.</li> <li>• 17.8% of individuals live in poverty; 28.9% of families with children under age 18 live in poverty.</li> <li>• 63.5% of students receive free or reduced lunch.</li> <li>• 30% of students qualify for special education services.</li> <li>• Limited access to transportation.</li> <li>• Social isolation and limited cultural opportunities for students.</li> <li>• Unstructured, unsupervised afterschool time, limited access to afterschool programming.</li> </ul>  | <p><b><u>Program Elements:</u></b></p> <ul style="list-style-type: none"> <li>• As part of the Ossipee After-School Consortium, collaborate with Ossipee Recreation Department, Ossipee Crossings Childcare Center, and Ossipee Central School and others to offer a snack advisory program, homework club, and late bus transportation to all consortium participants.</li> <li>• Provide age-appropriate afterschool programming that includes Homework Club staffed by teachers, tutors, mentors and volunteers to provide academic and organizational support.</li> <li>• Provide age-appropriate enrichment clubs that align with school day and Common Core Standards each day focusing on arts/culture, science, math, reading/literacy, technology, health/fitness, service learning, leadership, and social development.</li> <li>• Operate a sliding scale fee system and provide scholarships for a minimum of 30 students to participate in approved summer programs.</li> <li>• Provide late bus transportation.</li> </ul> |
| <p><b><u>Short Term Outcome(s):</u></b></p> <ul style="list-style-type: none"> <li>• 100% of Ossipee students (1<sup>st</sup>-6<sup>th</sup> grade) who face transportation barriers to participating in after school activities have access to a late bus. [Program Transportation Records]</li> <li>• At least 70% of student population participates in the program [Attendance Records]</li> <li>• 80% of program parents rate the after school program as "good" or "excellent" [Parent Survey-Program]</li> <li>• 75% of students report that they are satisfied with the variety of enrichment offered [Student Survey-Program]</li> </ul> |  |



**Long Term Outcome (s):**

- At least 65% of high-risk (socio-economic, socio-emotional, academic) students participate in the program for 30 days or more [Attendance Records]
- 65% of returning students from the previous year will re-enroll in the current year's program [Attendance Records]

### **3. EQUITABLE SERVICES**

#### **Non-public and private school consultation**

The School's Out! Program is open to all students in 1<sup>st</sup> – 6<sup>th</sup> grade residing in the town of Ossipee, NH. Students who are home-schooled or attend private schools are able to register for programs by accessing the registration form on our website ([schoolsoutprogram.org](http://schoolsoutprogram.org)) or picking up a registration packet at Ossipee Central School.

### **4. COLLABORATION WITH STAKEHOLDERS**

The Advisory Board for the Ossipee After-School Consortium meets quarterly and is made up of representatives from the school and community. This collaboration ensures the continued development and strengthening of partnerships among the school, families, community agencies, businesses, community and faith-based organizations in Ossipee. The Consortium strives to increase the availability of programs that engage students and families in a wide variety of activities. The Board has strengthened the commitment among current programs to work together to support School's Out's mission of providing opportunities to students who were previously unable to participate in community programs due to transportation and financial reasons. The School's Out! snack advisory program, homework club and late bus transportation are made available to all consortium participants at no additional cost. These services provide opportunities for students to choose community programs that best meet their personal interests.

Annual presentations and participation in town and community meetings provide on-going communication of program needs, successes and plans for program sustainability.

**Plan to disseminate information to the community**

The Program Director, in collaboration with the members of the Ossipee After-School Consortium Advisory Board and School's Out! Leadership Team is primarily responsible for disseminating information about afterschool programming to the community. Information is provided through personal contacts with community members, presentations at community meetings, school newsletters, program flyers, news media coverage, and the school district web site.

**Evaluation**

The Program Director is responsible for managing the overall evaluation process, including gathering data from partnering agencies. Support in evaluation design and data gathering is provided by the Consortium Advisory Board, Leadership Team, teachers and program staff.

Evaluation is both formative and summative. The purpose of the evaluation is to provide information for continuous program improvement and accountability. Evaluation is used to measure what the program is doing well and to identify areas that need to change in order to produce the desired outcomes. Evaluation results are used to tailor activities to meet the needs of the students. The Program Director reports the results of evaluations during Advisory Board and Leadership Team meetings. Data results are analyzed and discussions take place about recommended changes. Results are also shared with program participants, parents, teachers, administrators, and community members through daily conversations, bulletin boards, newsletters, and presentations at family events. Presentations of program impact, highlights and evaluation results are provided to the Governor Wentworth Regional School Board, the Ossipee Board of Selectmen and community organizations that promote program advocacy and funding.